

Quick Exposure Check (QEC)

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What is QEC?

- Quick Exposure Checklist
 - Observational tool
 - Assesses exposure to the risks for work-related risk musculoskeletal disorders (MSDs)
 - Provides a starting point for interventions
- According to the QEC Reference Guide
 - Easy, straightforward tool to use
 - Provides Exposure Scores for body areas
 - Identifies needed exposure reduction
 - Assists with job comparisons as well as before and after ergonomic interventions



Strengths of QEC

- Rapid assessment of job tasks
- Validated tool
- Before and after comparison of changes
- Involves both the evaluator and the worker performing the task
- Can compare exposures between two or more people performing the same task



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Strengths of QEC

- Can examine individual tasks or entire job
- Includes input from evaluator and worker
- Considers:
 - Back, Shoulder, Wrist/Hand, Neck
 - Driving
 - Vibration
 - Work Pace
 - Stress



Weaknesses of QEC

- Not user friendly
- Required training or constant use of reference guide.
- Too long to complete
- Potential for human error with calculations.



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Using the QEC

Establishing Priorities

- 1. Determine which job will be assessed
 - WSIB Claims
 - Requests from supervisor, workers etc.
 - Injury reports
 - Annual job review (combined with PDD reviews)
 - Changes to work process



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Steps to Complete QEC

- 2. Inform worker(s) about the process.
- 3. Identify job task(s).
 - PDD, talking to worker(s) performing the job.
 - Have worker(s) performing the job verify job tasks.
- 4. Identify actions performed in each task.
- 5. Define cycles, frequency and duration of tasks, breaks etc.
- 6. Add detailed task information
 - Tools/equipment and weights



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Steps to Complete QEC

- 7. Complete the Observer Assessment
- 8. Answer each question with respect to the tasks you have selected
 - Assess the 'worst case' for each body area.
- 9. Observer may want to carry out some measures for any intervention that may be introduced e.g. by measuring the weight of the load.
 - This measure should be used to supplement the exposure assessment and not to replace the worker's assessment of the load, as workers' opinions are very important.



Steps to Complete QEC

- 10. Ask the worker to answer the Worker Assessment section
 - Ask the worker for more detail if appropriate as a basis for identifying the nature of the problem and opening a dialogue to seek solutions
- 11. Ask the worker for suggestions on how to make improvements
- 12. Score the Assessment
- 13. Determine actions required
- 14. Reassess after changes



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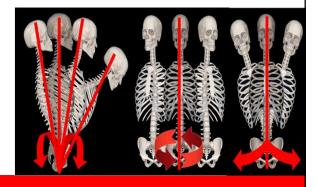


Observer's Assessment

QEC Sections - Assessment of the Back Assessment for back posture should be made highest loading when the back is most when the back is most highest loading when the person leans or reaches **Back Posture** (A1-A3)when the back is most forward, or bends down to pick up the load. heavily loaded. When performing the task, is the back: Almost Neutral at or below waist height **A1** < 20° of flexion/extension, twisting, or side bending Moderately flexed/twisted side bent A2 20° -60° of flexion/extension, twisting or side bending Excessively flexed/twisted side bent **A3** > 60° of flexion, twisting or side bending онсом

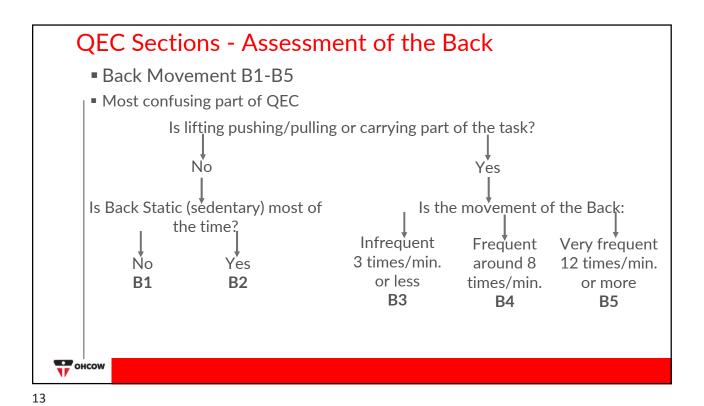
- Back Movement B1-B5
- How the guestion is answered determines if the back is:
 - Static (B1 B2)
 - Moving (B3 B5)
- This is important when scores are calculated

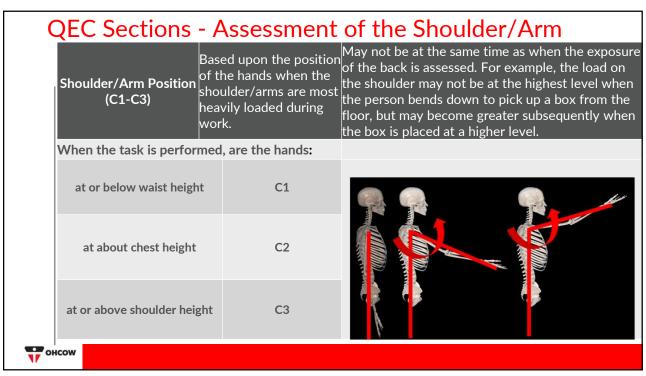
QEC Sections - Assessment of the Back



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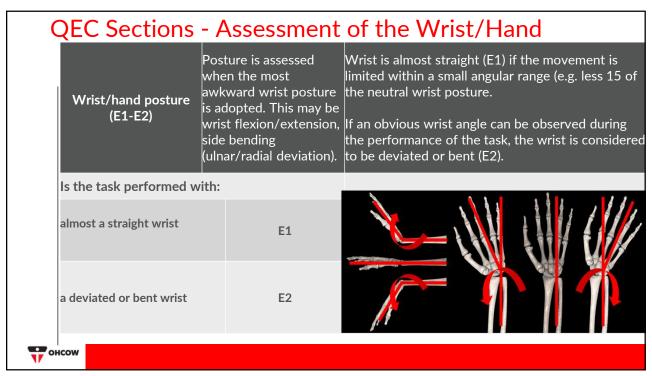


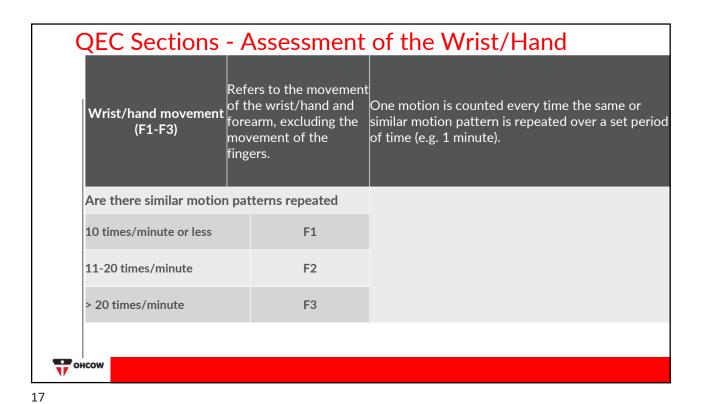
QEC Sections - Assessment of the Shoulder/Arm

Shoulder/Arm Movement (D1-D3)	
Is the shoulder/arm movement:	
Infrequent - some intermittent movement.	D1
Frequent - regular movement with some pauses	D2
Very frequent almost continuous movement.	D3

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QEC Sections - Assessment of the Neck Posture is defined as If this angle is exceeded select either G2 or excessively bent or twisted if **Neck Posture** G3 dependent upon the duration. Otherwise (G1-G3) angle is greater than 20° select G1. relative to the torso. When performing the task, is the head/neck bent or twisted? No G1 Yes, occasionally G2 Yes, continuously G3 **ОНСОЖ**



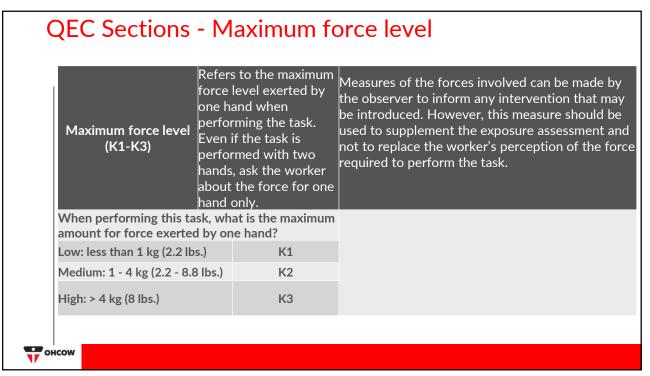
Worker's Assessment

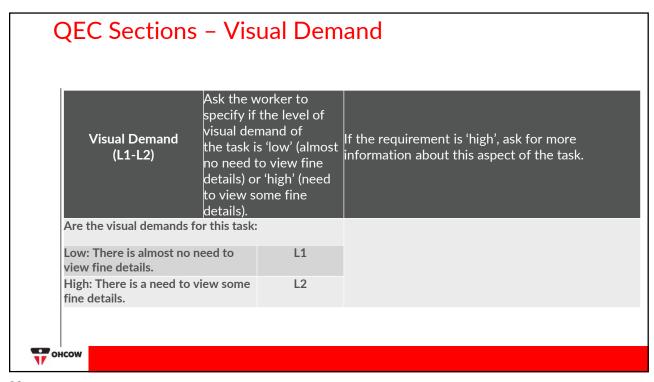
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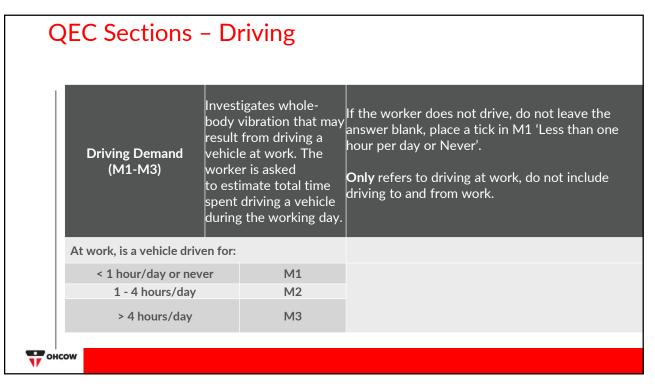
QEC Sections - Maximum Weight Handled Worker's perception of the load weight may differ from the actual weight category, e.g. a light load may Weight borne by the seem heavy if held at full reach. worker, and not the Maximum weight maximum weight Actual weight of load can be measured by observer handled (H1-H4) handled in the task or for any intervention that may be introduced. This the load handled with measure should be used to supplement the exposure the use of equipment. assessment and not to replace the worker's assessment of the load. Is the maximum weight handled manually for this task: Light: 5 kg (11 lbs.) or less Moderate: 6 - 10 kg (13 - 22 lbs.) H2 Heavy: 11 - 20 kg (22 - 44 lbs.) H3 Very heavy: > 20 kg (44 lbs.) H4 онсоw

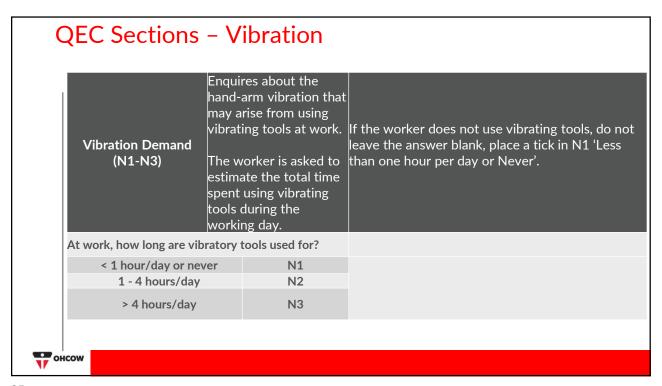
QEC Sections - Time spent on task Examines the amount of time per day the Time spent on task worker spends (J1-J3)conducting the task being assessed. On average, how much time do you spend per day performing this task? Less than 2 hours J1 2 - 4 hours J2 > 4 hours J3 **ОНСО**W

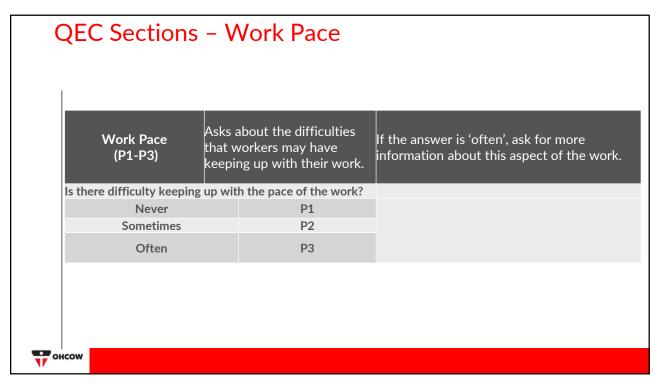
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QEC Sections - Stress

	er finds their job.	If the answer is 'moderately' or 'very', ask for more information about this aspect of the job.
Not at all stressful	Q1	
Mildly stressful	Q2	
Moderately stressful	Q3	
Very Stressful	Q4	

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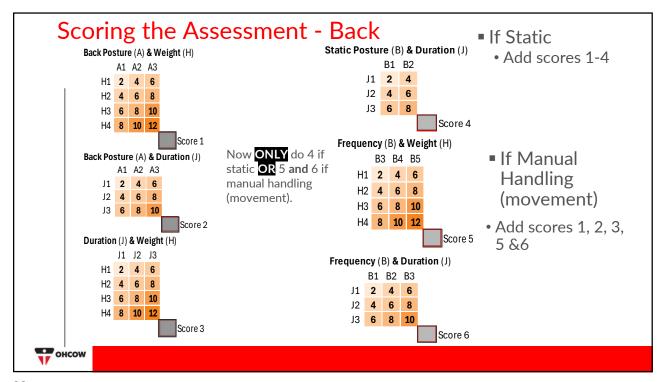
Scoring the Assessment

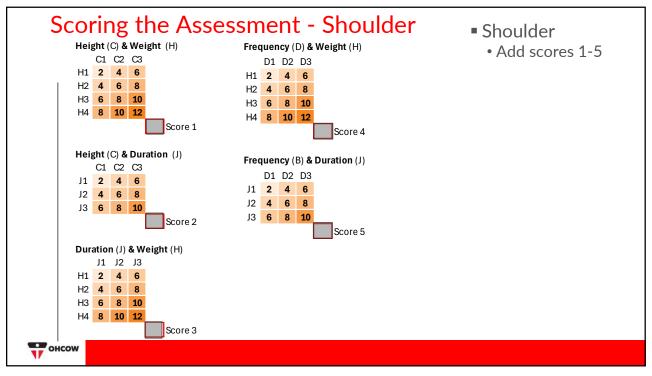
When scoring – there are a number of variables to be used in combination



Back	Wrist/hand
load weight duration frequency of movement posture	forcedurationfrequency of movementposture
Shoulder/arm	Neck
load weightdurationtask heightfrequency of movement	duration posture visual demand

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Exposure Levels

- Total score for each body area is determined from the interactions between the exposure levels for the relevant risk factors and their subsequent addition.
- Exposure scores for the back, shoulder/arm, wrist/hand and neck have been categorized into 4 exposure categories: Low, Moderate, High or Very High.

Exposure Level				
Score	Low	Moderate	High	Very High
Back (static)	8 - 15	16 - 22	23 - 29	30 40
Back (moving)	10 - 20	21 - 30	31 - 40	41 - 46
Shoudler/Arm	10 - 20	21 - 30	31 - 40	41 - 46
Wrist/Hand	10 - 20	21 - 30	31 - 40	41 - 46
Neck	4 - 6	8 - 10	12 - 14	16 - 18



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Exposure Levels

- If Low:
 - One or two interactions may be contributing disproportionately to the score (i.e. a score of 8 or more).
- If Moderate, High and Very High:
 - Likely to be several interactions that should be identified and reduced.
 - One or two interactions maybe at highest levels (i.e. 10 or 12) of exposure and should be addressed urgently to reduce the level of exposure for these factors.

Exposure Level				
Score	Low	Moderate	High	Very High
Back (static)	8 - 15	16 - 22	23 - 29	30 40
Back (moving)	10 - 20	21 - 30	31 - 40	41 - 46
Shoudler/Arm	10 - 20	21 - 30	31 - 40	41 - 46
Wrist/Hand	10 - 20	21 - 30	31 - 40	41 - 46
Neck	4 - 6	8 - 10	12 - 14	16 - 18



Exposure Levels

- Exposure scores for driving, vibration and work pace have been categorized into three exposure categories:
 - Low, Moderate, High.
- Stress has a fourth category:
 - Very High.
- Where scores are Moderate or High, or Very High, the level of exposure should be reduced.

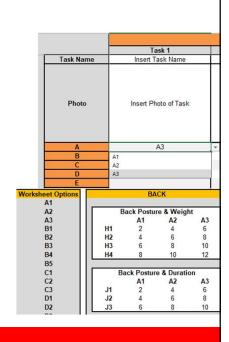
	Exposure	level		
Score	Low	Moderate	High	Very High
Driving	1	4	9	-
Vibration	1	4	9	-
Work pace	1	4	9	-
Stress	1	4	9	16

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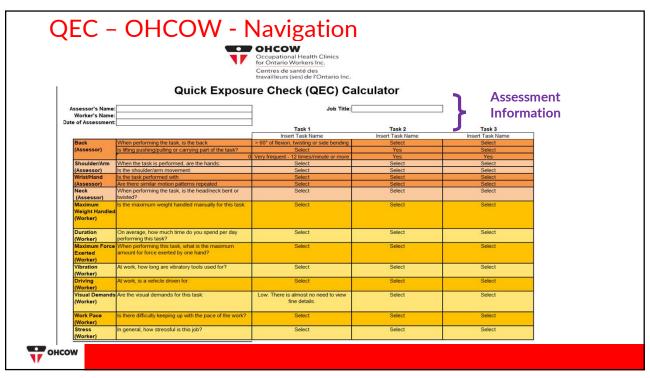
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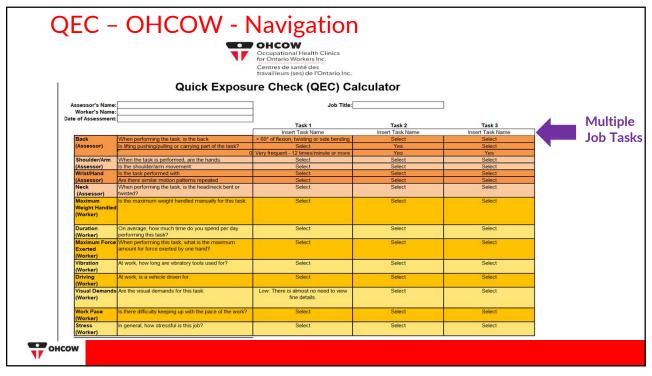
Previous OHCOW Excel Version

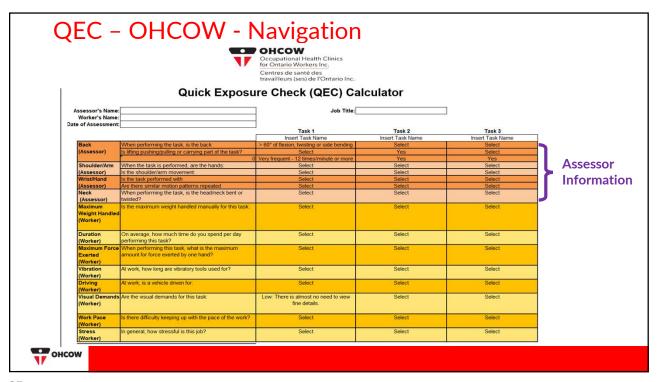
- OHCOW developed an excel version (2015)
- Removes human error of scoring
- Entry required extensive knowledge or continual reference to the guide regarding code definitions and values.
- User required to perform calculations and scoring.
- Often frustrating to use due to confirmation with reference guide

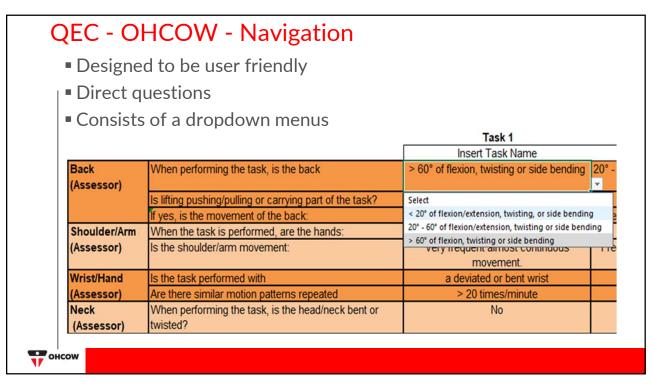


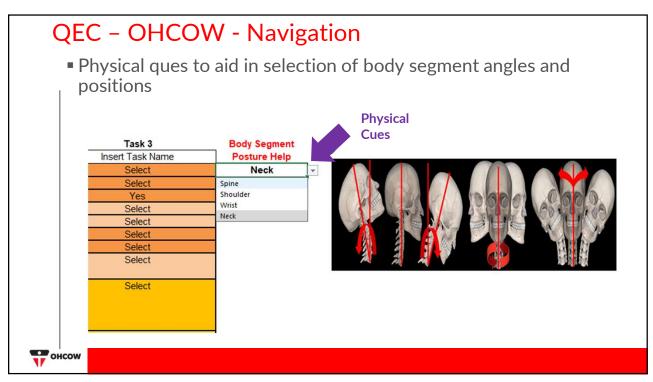
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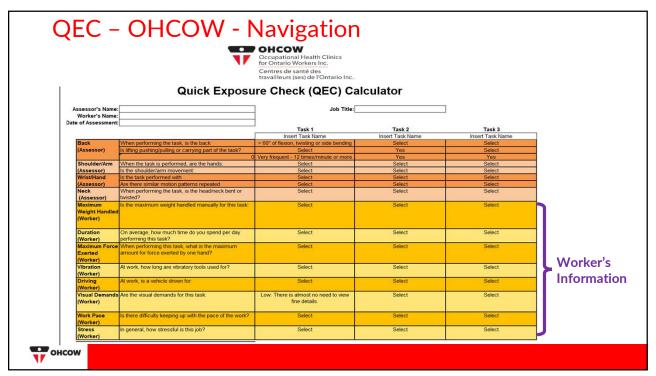


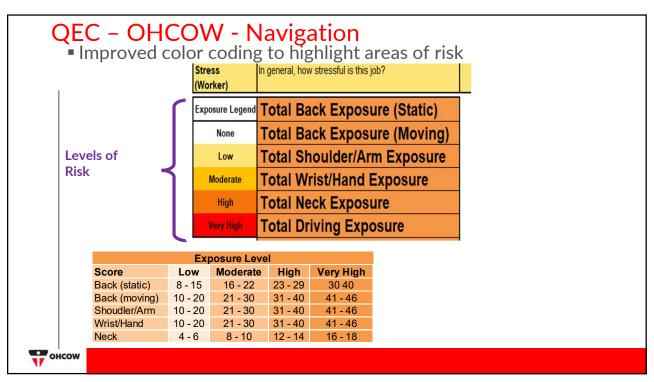


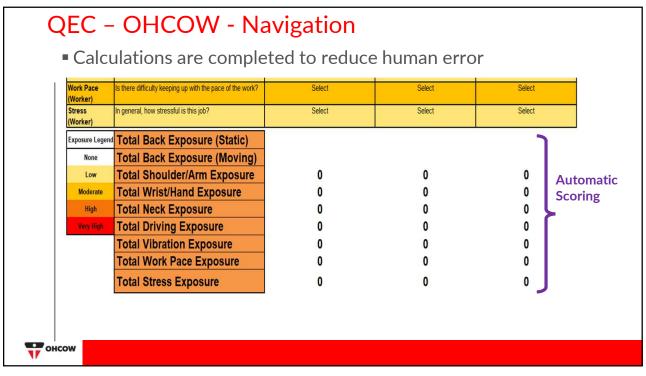


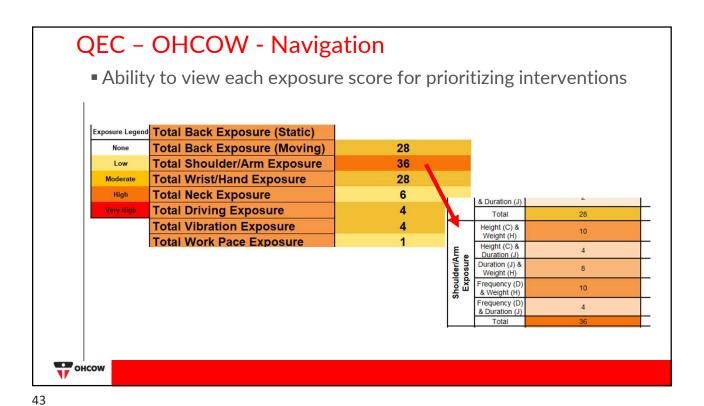


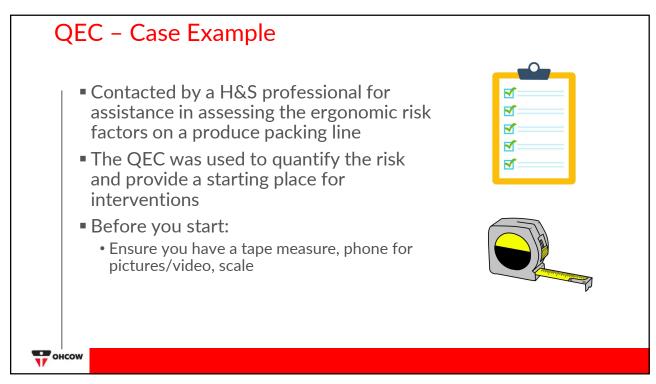












QEC - Case Example



- Packing divided into 4 tasks:
 - Feeders
 - Inspection
 - Packing individual containers
 - Packing containers into boxes & stacking
- For this example, we are going to focus on one task: Filling the hopper

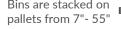
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QEC - Case Example

Feeders: Steps







Bins are stacked on Lift bin (20 lbs) from and carry to the line



Carry bin to the line and lift.



Empty bin into the hopper (41")

Frequency: 1 bin/min Pallet: 50 bins/pallet

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QEC - Case Example

		Task 1	
		Feeder	0
Back	When performing the task, is the back	> 60° of flexion, twisting or side bending	1 1
(Assessor)	Is lifting pushing/pulling or carrying part of the task?	Yes	
	If yes, is the movement of the back:	Frequent - around 8 times/minute	
Shoulder/Arm	When the task is performed, are the hands:	at or above shoulder height	
(Assessor)	Is the shoulder/arm movement:	Frequent - regular movement with some	
Wrist/Hand	Is the task performed with	a deviated or bent wrist	
(Assessor)	Are there similar motion patterns repeated	10 times/minute or less	
Neck	When performing the task, is the head/neck bent or	Yes, occasionally	
(Assessor)	twisted?		

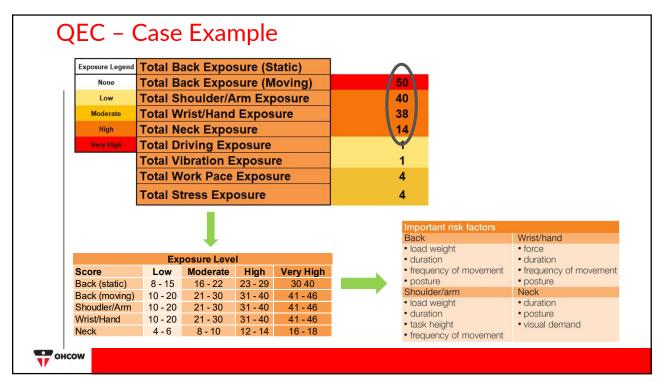
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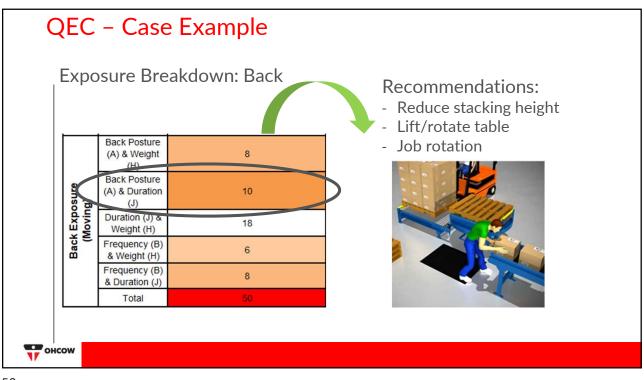
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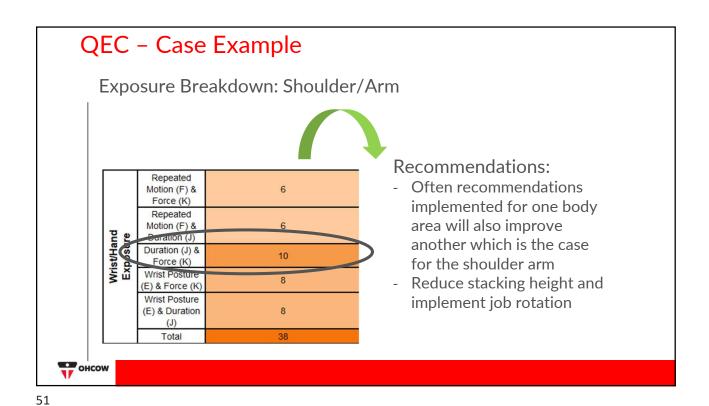
QEC - Case Example

Maximum	Is the maximum weight handled manually for this task:	Moderate: 6 - 10 kg (13 - 22 lbs.)
Weight Handled		
(Worker)		
Duration	On average, how much time do you spend per day	> 4 hours
(Worker)	performing this task?	
Maximum Force	When performing this task, what is the maximum amount	High: > 4 kg (8 lbs.)
Exerted	for force exerted by one hand?	200
(Worker)		
Vibration	At work, how long are vibratory tools used for?	< 1 hour/day or never
(Worker)		
Driving	At work, is a vehicle driven for:	< 1 hour/day or never
(Worker)		
Visual Demands	Are the visual demands for this task:	Low: There is almost no need to view fine
(Worker)		details.
Work Pace	Is there difficulty keeping up with the pace of the work?	Sometimes
(Worker)		
Stress	In general, how stressful is this job?	Mildly stressful
(Worker)		•

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QEC - Case Example Exposure Breakdown: Wrist/Hand Recommendations: Reduce weight of bins Repeated 6 Motion (F) & Other recommendations Force (K) Repeated will improve this body area Motion (F) & Duration (J) as well Duration (J) & 10 Force (K) Wrist Posture (E) & Force (K) Wrist Posture (E) & Duration 8 Total онсоw

